

RFP AVAILABLE AT ACTON TOWN HALL FEBRUARY 14, 2007

LEGAL NOTICE

ACTON COMMUNITY HOUSING CORPORATION

**DISPOSITION OF MUNICIPAL REAL ESTATE FOR
AFFORDABLE HOUSING PURPOSES**

**REQUEST FOR PROPOSALS
CONTRACT # 3/19/07-863**

The Acton Community Housing Corporation ("ACHC") is seeking proposals for the disposition of certain real property at 28 Willow Street and 214 Central Street, Acton, MA and the construction of three units of affordable housing and associated improvements on the property. The ACHC is a quasi-public body under the control of the Acton Board of Selectmen that facilitates affordable housing opportunities in the Town of Acton.

Detailed specifications may be obtained at the Office of the Town Manager, Town Hall, 472 Main Street, Acton, MA 01720. A complete set of full-sized plans and drawings may be examined at, but not removed from, the Town Hall during normal business hours. All exhibits will be available in electronic format on a CD provided to all interested proposers.

The RFP specifies the process for disposition and restrictions imposed on the subsequent use of the Property for residential and affordable housing purposes. The purpose of this RFP is to select a developer/owner who will acquire, develop, restrict, and market the Property in accordance with this RFP. The development will include a duplex farmhouse-style building and a single family bungalow-style building, and various other improvements, all in accordance with plans and permits provided by ACHC. Two of the units will be restricted as affordable units and sold in a lottery process. The sale price of the third unit will be restricted under the RFP. The Property consists of 15,335 \pm square feet, with 104.33 \pm feet of frontage on Willow Street and 68.0 \pm feet of frontage on Central Street.

Proposers are strongly encouraged to attend an **information session**, followed by an on-site tour at the Property, which will be held on March 2, 2007 beginning at 10:00AM in room 126 of the Acton Town Hall. Advance registration to attend the briefing is encouraged by no later than the close of business on February 28, 2007. To register, please contact Nancy Tavernier (978-263-9611) or Ryan Bettez (617-828-4197), or achc@acton-ma.gov.

Each proposer shall submit one original proposal and ten (10) copies on or before Monday, March 19, 2007, at 12:00 noon to:

Acton Community Housing Corporation
c/o Don P. Johnson, Town Manager
Acton Town Hall
472 Main Street
Acton, Massachusetts 01720

Proposals must be submitted in writing in a sealed envelope clearly marked "RFP - Proposal for Disposition - ACHC Property". Responses to the RFP must include all required documents, completed, and signed per the instructions and attached forms included in this RFP package. ACHC reserves the right to reject any or all proposals or to cancel this RFP, if it is in ACHC's best interest. Telecopied or electronically mailed (e-mailed) proposals will be deemed non-responsive and will not be evaluated.

Don P. Johnson
Acton Town Manager

Nancy E. Tavernier, Chair
Acton Community Housing Corporation